**Pseudocode**

* Make the user know what program they are using by titling the purpose of the program briefly in the first line.
* Tell the user that many questions will be coming and to answer them properly.
* Ask the user for the date in a MM/DD/YYYY format, and save this information.
* Ask the user for their title (e.g. Mr, Mrs, etc.), and save this information.
* Ask the user for their last name, and save this information.
* Ask the user for their last name, and save this information.
* Ask the user for the title of the recipient, and save this information.
* Ask the user for the first name of the recipient, and save this information.
* Ask the user for the last name of the recipient, and save this information.
* Ask the user what item the recipient purchased, and save this information.
* Ask the user for what the price of that item was, and save this information.
* Ask the user for the quantity of the item purchased, and save this information.
* Gather the full names of the sender and recipient by combining titles, first names, and last names.
* Begin letter composition. Title the letter Newegg Electronics.
* Use the company title to gather the information needed for the company website, by taking the first 6 letters.
* Address the letter to the recipient using their full name.
* Write the sender’s full name.
* Add the date in the complete format.
* Begin the introduction to the letter by saying Dear, and then the recipient’s name.
* Write on the date given, that they have purchased the quantity ordered of the product purchased from the company.
* Multiply the total quantity by the total price to get the total cost.
* Write that the total cost was $ and then the total cost.
* Write ‘We thank you for shopping with us! For more electronics and products, be sure to visit our website,’ and add the website in all lowercase letters as gathered from the title of the company used in the header.
* Write from, and then the sender name.
* Add at the end, ‘If this information is not true, please reply to this e-mail immediately! The faster the issue is found, the faster it will be solved for you.’ in a postal script.